



# HARFORD COUNTY

Robert G. Cassilly, County Executive

## ePermit Center: How to Set up a User Account

**ePERMIT CENTER.harfordcountymd.gov**



# HARFORD COUNTY

Robert G. Cassilly, County Executive

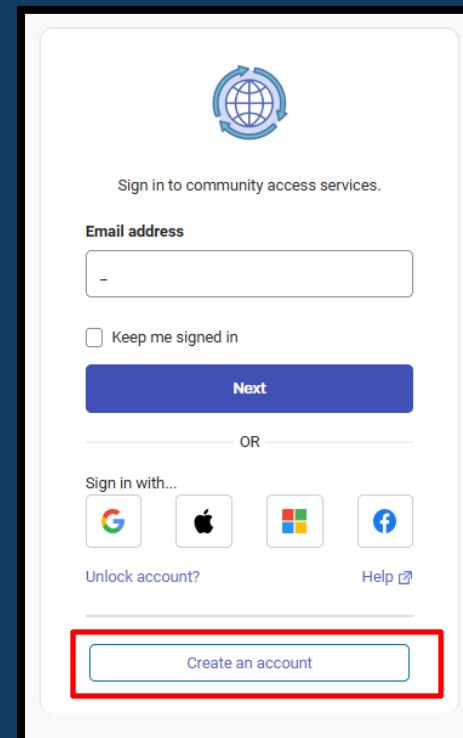
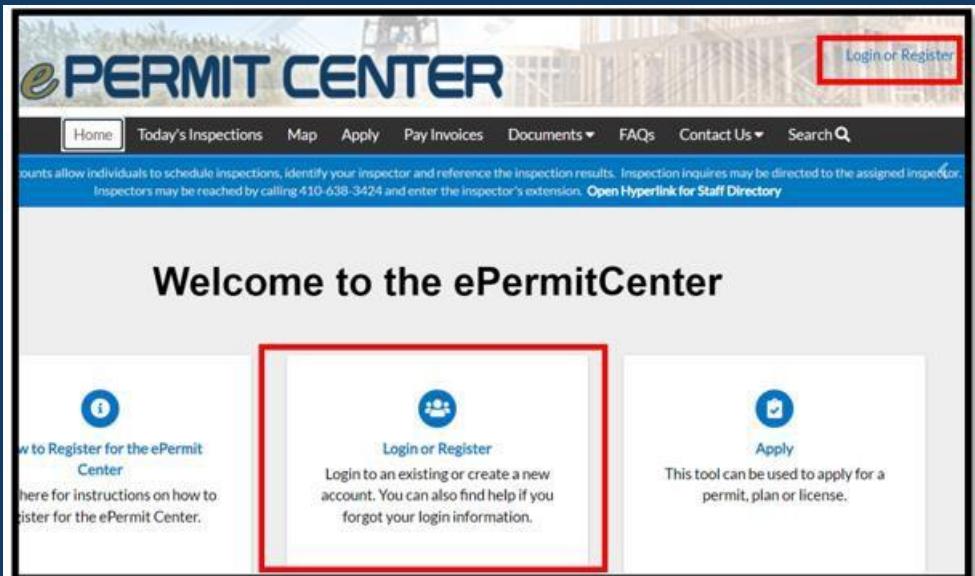
## Overview

This online user guide will walk applicants through how to register for an ePermit Center user account.

**ePERMIT CENTER.harfordcountymd.gov**

# Instructions

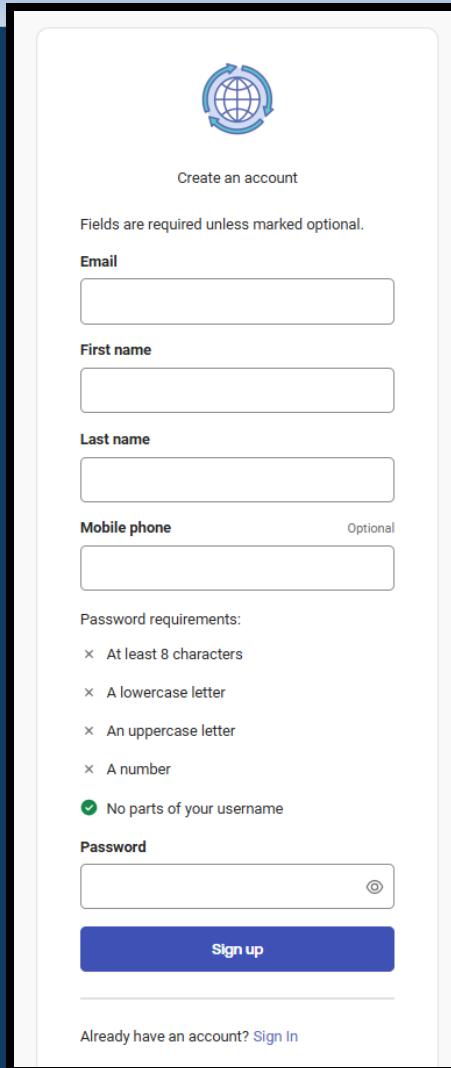
- **Navigate to**  
[ePermitcenter.HarfordCountymd.gov](http://ePermitcenter.HarfordCountymd.gov)
- **Select Login or Register**
- **Select Create an Account**



# Instructions

## Create an Account Page

Complete the required fields and select the **Sign-Up** button.



The image shows a 'Create an account' page with a light gray background. At the top center is a blue globe icon with a circular arrow around it. Below the icon, the text 'Create an account' is centered. A note below the title states 'Fields are required unless marked optional.' The page contains four text input fields: 'Email', 'First name', 'Last name', and 'Mobile phone'. The 'Mobile phone' field is labeled 'Optional'. Below these fields is a section titled 'Password requirements:' with a list of five items, the last one being checked. At the bottom is a 'Password' input field with a character count indicator (0) and a 'Sign up' button in a blue box. A link 'Already have an account? Sign in' is at the very bottom.

Create an account

Fields are required unless marked optional.

Email

First name

Last name

Mobile phone Optional

Password requirements:

- At least 8 characters
- A lowercase letter
- An uppercase letter
- A number
- No parts of your username

Password

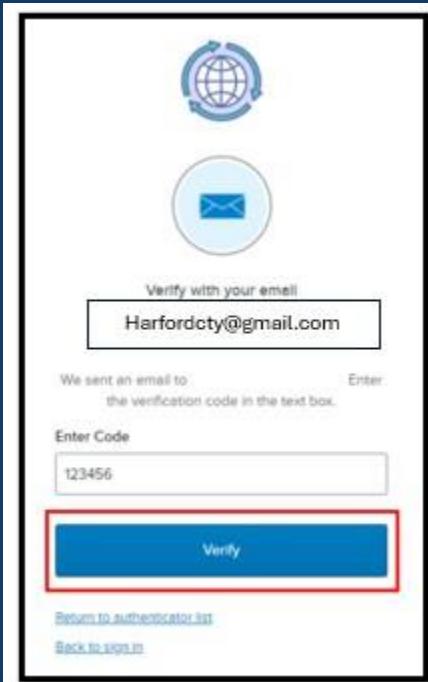
Sign up

Already have an account? [Sign in](#)

# Instructions

## Verification Code

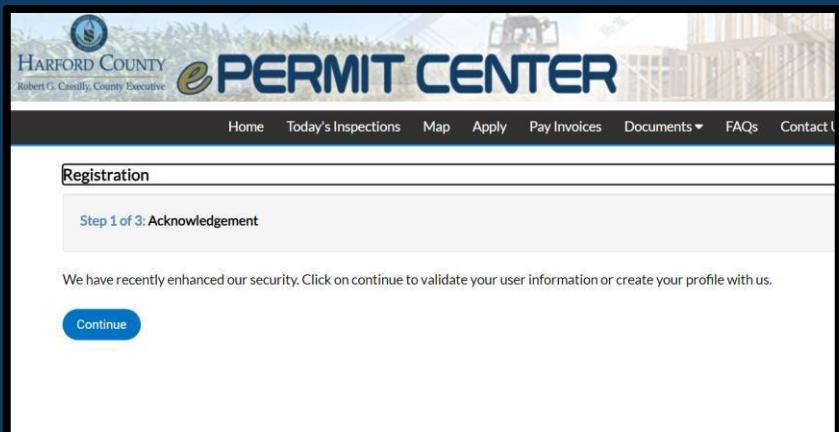
The system will send a one-time, six-digit verification code to the provided email address. The email will originate from the **Community Access Identity** ([noreply@identity.tylerportico.com](mailto:noreply@identity.tylerportico.com)). If you don't receive the email, check your junk email folder or if needed, please whitelist the sender. Enter the authentication code and select **Verify** button.



# Instructions

## Registration

The ePermit Center will walk the user through a three-step registration. The user fills out the fields and selects submit.



Harford County ePERMIT CENTER

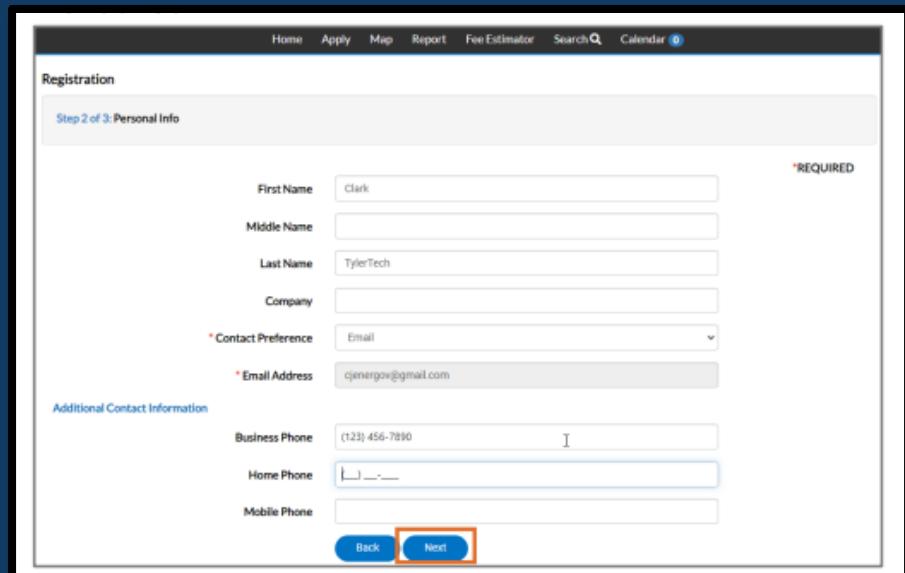
Home Today's Inspections Map Apply Pay Invoices Documents FAQs Contact

**Registration**

**Step 1 of 3: Acknowledgement**

We have recently enhanced our security. Click on continue to validate your user information or create your profile with us.

**Continue**



Home Apply Map Report Fee Estimator Search Calendar

**Registration**

**Step 2 of 3: Personal Info**

First Name  \*REQUIRED

Middle Name

Last Name

Company

\*Contact Preference

\*Email Address

**Additional Contact Information**

Business Phone

Home Phone

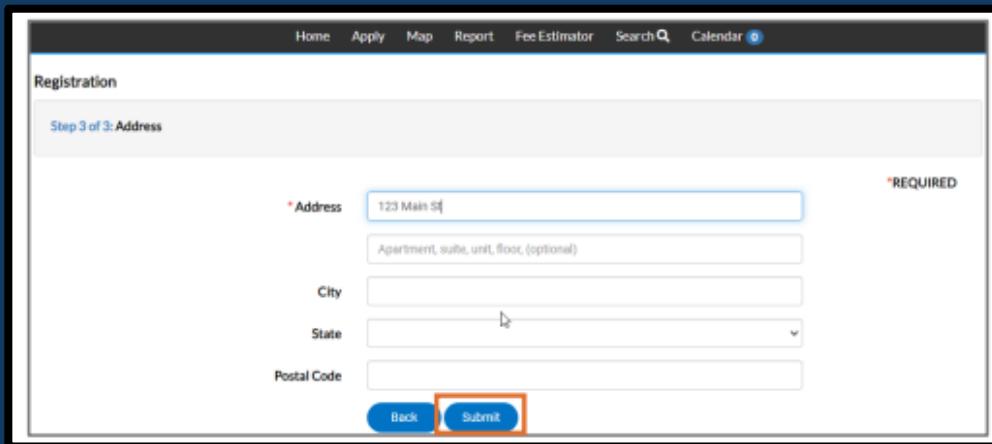
Mobile Phone

**Back** **Next**

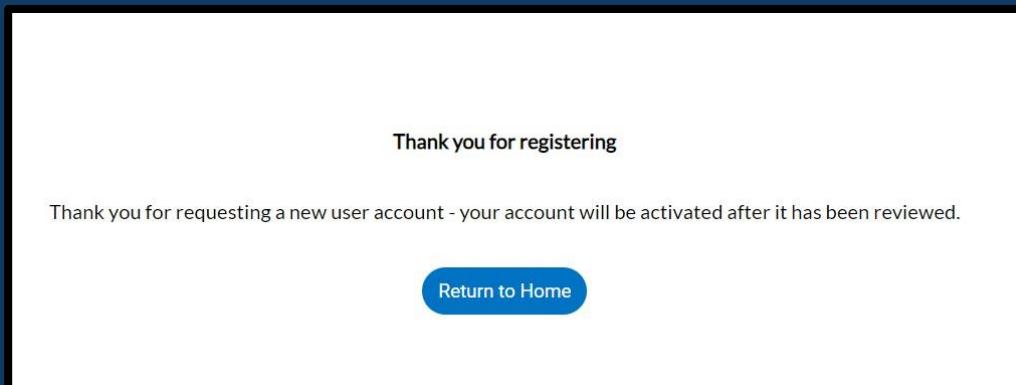
# Instructions

## Registration

The ePermit Center will walk the user through a three-step registration. The user fills out the fields and selects submit.



The screenshot shows a registration form titled "Registration" with the sub-step "Step 3 of 3: Address". The form includes fields for "Address" (containing "123 Main St"), "Apartment, suite, unit, floor, (optional)", "City", "State" (a dropdown menu), and "Postal Code". A "REQUIRED" label is positioned to the right of the "Address" field. At the bottom are "Back" and "Submit" buttons, with "Submit" being highlighted by a red box.

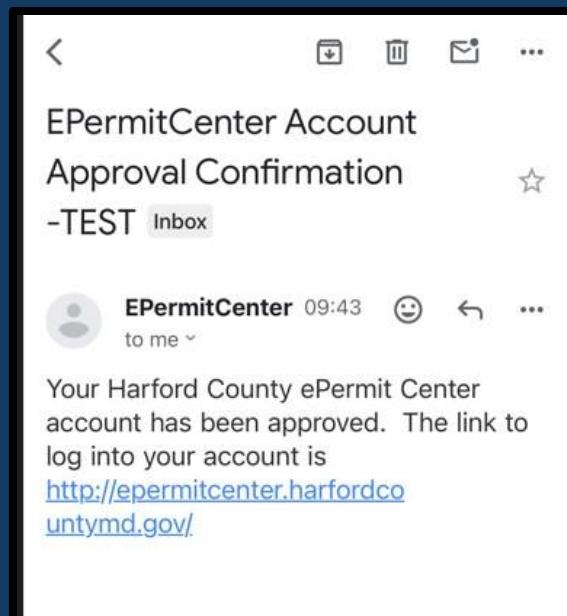


The screenshot shows a confirmation page with the message "Thank you for registering". Below it, a message reads "Thank you for requesting a new user account - your account will be activated after it has been reviewed." A "Return to Home" button is at the bottom.

# Instructions

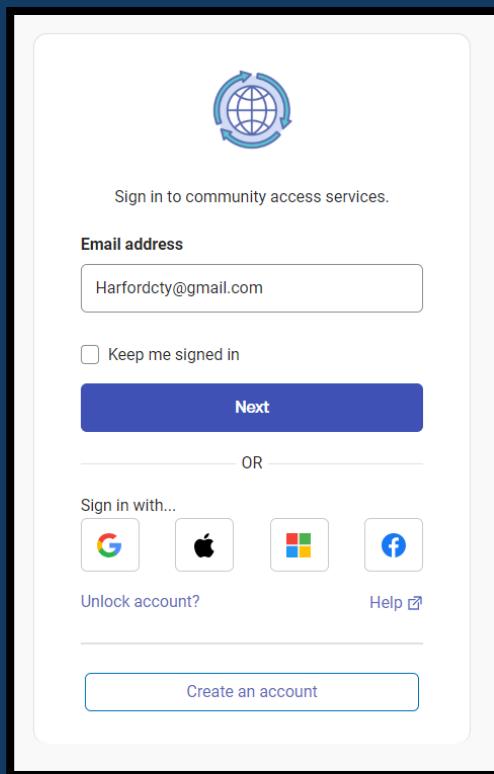
## Account Approval

The user's account will be approved by a DILP admin. Once approved the user will receive an ePermit Center Account Approval Confirmation email.



## How to Log In for a Current User

Type the email address, select next, verify with a password and select verify to sign in



Sign in to community access services.

Email address

Keep me signed in

**Next**

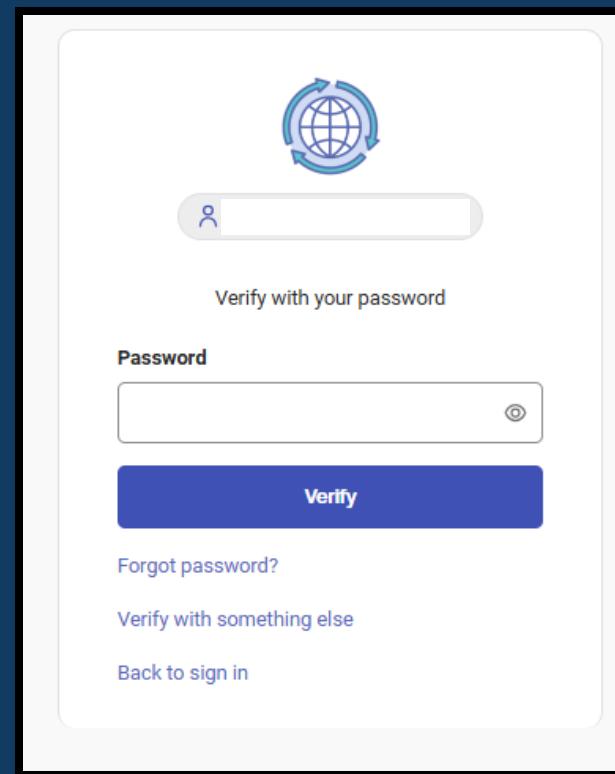
OR

Sign in with...



Unlock account? [Help](#)

**Create an account**



Verify with your password

Password

**Verify**

[Forgot password?](#)

[Verify with something else](#)

[Back to sign in](#)



**Please call the Harford County Permit Center  
at 410-638-3122 if more assistance is needed.**

**ePERMIT CENTER.harfordcountymd.gov**