

# HARFORD COUNTY DEPARTMENT OF PUBLIC WORKS

## HIGHWAYS – UTILITY & ACCESS PERMITTING

### <<<<<< << UTILITY PERMIT CONSTRUCTION NOTES >>>> >>>

**Note: The construction procedures below shall be followed and are a condition of this Utility Permit.**

1. This Utility Permit grants the permittee the right to construct the described work within the County Right-Of-Way only to the extent the construction does **NOT** interfere with easements or rights held by others. It is the responsibility of the permittee to ascertain and comply with any such restrictions or requirements in addition to the requirements of this Permit.
2. Right-Of-Way shall be returned to condition existing (compacted and stabilized) prior to construction. All construction, including lift size, compaction, and materials used, shall be in accordance with the Harford County Code, rules and regulations. Specifically, all roads are to be bored unless granted special approval. All Temporary repairs require HMA. Construction details indicated on Permit are required.
3. Work Zone traffic control shall be in accordance with the M.U.T.C.D. (This note does not address specific plan approvals which may be required by Harford County). Work on Harford County collector roads may be performed only between the hours of 9:00am to 3:00pm., unless specifically approved in advance and with appropriate notifications and signage.
4. Utility Company/Permittee is responsible for contacting "Miss Utility" (1-800-257-7777) prior to any work, as required by law.
5. Permittee is required to obtain any sediment control, storm water, grading, or other permits or approvals required by law and to comply with all terms of those permits and approvals.
6. All work under this permit must maintain one (1) foot of vertical clearance and five (5) feet of horizontal clearance from all water, sewer, or stormdrain utilities and structures. In addition, all ditch lines, swales; flow areas etc., along County roadways under this permit must maintain two (2) feet of vertical clearance on all sides and bottoms in order to maintain positive flow.
7. All underground Fiber Optic utilities require visible markers be placed every 500 feet, on both sides of any road crossing, and at terminus. These markers will indicate "Buried Fiber Optic" lines. These markers shall display the method of contacting the Utility Company if this utility company is not a participant in the "local" Miss Utility One Call system.
8. Permittee shall indemnify and save Harford County, its employees and agents, harmless from and against any and all claims, losses and damages arising out of or relating to work conducted under this permit
9. Any violation of this permit may result in the issuance of an immediate Stop Work Order.
10. Notifications of all work must be provided 24 hours in advance of any construction. This notice shall be provided via email to [jmsagner@harfordcountymd.gov](mailto:jmsagner@harfordcountymd.gov) A notification of completion of work shall be provided to the County as specified.
11. Emergency situations which arise and require approvals by Harford County, shall be called into the Main Office Number listed below. You will be contacted by the appropriate County Staff.
12. Equipment and materials shall not be stored/stand within Harford County Roadway/Right of Way areas or in open areas closer than 30 feet from where traffic is being maintained.
13. All steel plates are required to be recessed and pinned. The pavement shall be milled to a depth equal to the thickness of the plate and to a width and length equal to the dimensions of the plate. Plates are to be anchored using min. 6" anchor.

**Should any questions arise regarding the requirements of this permit, (i.e., requesting any changes, making require notifications prior to construction) please contact the following office for assistance:**

**Harford County Department of Public Works  
Division of Highways and Water Resources  
Utility and Access, Permitting and Inspections  
1807 N. Fountain Green Road Bel Air, MD 21015  
Main Office Telephone: 410-612-1704  
Utility Notifications Fax: 410-879-8263**

**“This Permit is not Valid without Front and Back Printed as determined by the Department of Public Works”**

Effective: May 1, 2007. Last Revised: September, 2020.