

**Harford County Government-Department of Public Works Stormwater Management Plan Transmittal 2 of 3**

Plan Name: \_\_\_\_\_

Contract Number: \_\_\_\_\_ Plan Number: \_\_\_\_\_

Eng. Firm: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Person/Eng: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Check submittal type	REQUIRED SUBMITTAL PACKAGE	Date In	Target Date	Date Out
Final Plan Review	Submit the following electronically: Final plan set <b>with contract and plan numbers noted</b> with computations and narratives Final plan checklist Preliminary plan approval letter Site development plan approved checklist Request to prepare stormwater management maintenance agreement with a beneficial user map. <b>Addresses and facilities must be labeled on the map.</b> <b>Electronic version of entire submittal sent to <a href="mailto:constructionplans@harfordcountymd.gov">constructionplans@harfordcountymd.gov</a></b>			
Final Plan Subsequent Review	Submit the following electronically: Final plan set <b>with contract and plan numbers noted</b> computations, narratives, redline comments and redline comps Final plan checklist with markups <b>Electronic version of entire submittal sent to <a href="mailto:constructionplans@harfordcountymd.gov">constructionplans@harfordcountymd.gov</a></b>			
Final Plan Approval	Submit the following electronically: final plan set <b>with contract and plan numbers noted</b> , computations, narratives, redline comments and redline comps Submit electronic final plan approved checklist Submit electronic copy of the DAC approval letter Submit 1 rolled mylar w/ original signatures and Harford County signature blocks Submit the paper version of the stormwater permit application with original signatures Submit the paper version of the stormwater maintenance agreement with original signatures ( <b>required for final approval</b> ) <b>Electronic version of entire submittal sent to <a href="mailto:constructionplans@harfordcountymd.gov">constructionplans@harfordcountymd.gov</a></b>			
<b>Hard Copies Required For 378 Small Pond Final Approvals. If Not A 378 Pond Submit Electronically</b>	Submit 2 folded stormwater plan sets <b>with contract and plan numbers noted</b> with 2 sets of narratives plus O & M for MD 378 ponds ( <b>if not a 378 pond send electronically</b> ) Submit electronic redline comments and computations Submit electronic final plan checklist marked approved 1 rolled mylar w/ original signatures with Harford County signature block. For 378 Ponds add Soil Conservation signature block to the mylar <b>Electronic version of entire submittal sent to <a href="mailto:constructionplans@harfordcountymd.gov">constructionplans@harfordcountymd.gov</a></b>			
<b>All As-Built First Reviews To Be Submitted Electronically as of 2.1.2025</b>	Submit electronic version of the following: as-built certification signed and sealed on the original approved stormwater plan with comps if changed Submit site data via AutoCAD (dwg) with point list in ascii format Submit Geotech compaction reports and site photos Submit pond summary report(s), agreements, O&M guidelines from Soil Conservation Submit the construction Inspection report requesting the as-built submittal <b>Electronic version of entire submittal sent to <a href="mailto:constructionplans@harfordcountymd.gov">constructionplans@harfordcountymd.gov</a></b>			
As-Built Subsequent or Final Approval	Submit electronic version of the as-built certification signed and sealed on the original approved stormwater plan with redline comments and comps if changed <b>Submit 1 rolled mylar with as-built certification signed and sealed</b> <b>Electronic version of entire submittal sent to <a href="mailto:constructionplans@harfordcountymd.gov">constructionplans@harfordcountymd.gov</a></b>			
Reviewer's Comments				