

Harford County Government-Department of Public Works Stormwater Management Plan Transmittal 2 of 3

Plan Name: _____

Contract Number: _____ Plan Number: _____

Eng. Firm: _____ Phone: _____

Contact Person/Eng: _____ E-mail Address: _____

REQUIRED SUBMITTAL PACKAGE

Check submittal type	REQUIRED SUBMITTAL PACKAGE	Date In	Target Date	Date Out
Final Plan Review	<p>Submit the following electronically:</p> <p>Final plan set with contract and plan numbers noted with computations and narratives</p> <p>Final plan checklist</p> <p>Preliminary plan approval letter</p> <p>Site development plan approved checklist</p> <p>Request to prepare stormwater management maintenance agreement with a beneficial user map. Addresses and facilities must be labeled on the map.</p> <p>Electronic version of entire submittal sent to constructionplans@harfordcountymd.gov</p>			
Final Plan Subsequent Review	<p>Submit the following electronically:</p> <p>Final plan set with contract and plan numbers noted computations, narratives, redline comments and redline comps</p> <p>Final plan checklist with markups</p> <p>Electronic version of entire submittal sent to constructionplans@harfordcountymd.gov</p>			
Final Plan Approval	<p>Submit the following electronically: final plan set with contract and plan numbers noted, computations, narratives, redline comments and redline comps</p> <p>Submit electronic final plan approved checklist</p> <p>Submit electronic copy of the DAC approval letter</p> <p>Submit 1 rolled mylar w/ original signatures and Harford County signature blocks</p> <p>Submit the paper version of the stormwater permit application with original signatures</p> <p>Submit the paper version of the stormwater maintenance agreement with original signatures (required for final approval)</p> <p>Electronic version of entire submittal sent to constructionplans@harfordcountymd.gov</p>			
Hard Copies Required For 378 Small Pond Final Approvals. If Not A 378 Pond Submit Electronically	<p>Submit 2 folded stormwater plan sets with contract and plan numbers noted with 2 sets of narratives plus O & M for MD 378 ponds (if not a 378 pond send electronically)</p> <p>Submit electronic redline comments and computations</p> <p>Submit electronic final plan checklist marked approved</p> <p>1 rolled mylar w/ original signatures with Harford County signature block.</p> <p>For 378 Ponds add Soil Conservation signature block to the mylar</p> <p>Electronic version of entire submittal sent to constructionplans@harfordcountymd.gov</p>			
All As-Built First Reviews To Be Submitted Electronically as of 2.1.2025	<p>Submit electronic version of the following: as-built certification signed and sealed on the original approved stormwater plan with comps if changed</p> <p>Submit site data via AutoCAD (dwg) with point list in ascii format</p> <p>Submit Geotech compaction reports and site photos</p> <p>Submit pond summary report(s), agreements, O&M guidelines from Soil Conservation</p> <p>Submit the construction Inspection report requesting the as-built submittal</p> <p>Electronic version of entire submittal sent to constructionplans@harfordcountymd.gov</p>			
As-Built Subsequent or Final Approval	<p>Submit electronic version of the as-built certification signed and sealed on the original approved stormwater plan with redline comments and comps if changed</p> <p>Submit 1 rolled mylar with as-built certification signed and sealed</p> <p>Electronic version of entire submittal sent to constructionplans@harfordcountymd.gov</p>			
Reviewer's Comments				