



DEPARTMENT OF INSPECTIONS,  
LICENSES & PERMITS  
PLUMBING SERVICES DIVISION  
220 SOUTH MAIN STREET  
BEL AIR, MD 21014  
410-638-3363

## MECHANICAL PERMIT APPLICATION

### JOB INFORMATION

Permit No. \_\_\_\_\_  
**NOTE: Effective 11/2/15, in accordance  
with Harford County Code § 157-30 A, a  
non-refundable application fee of \$30.00  
shall be applied to all mechanical permit  
applications**

JOB ADDRESS \_\_\_\_\_

SUBDIVISION \_\_\_\_\_ BLDG \_\_\_\_\_ FLOOR \_\_\_\_\_ SUITE \_\_\_\_\_

WORK DESCRIPTION \_\_\_\_\_

BUILDING PERMIT # \_\_\_\_\_ ☐ RESIDENTIAL ☐ COMMERCIAL ☐ REPLACEMENT ☐ GOVERNMENT

ESTIMATED COST OF COMMERCIAL JOB \_\_\_\_\_ MANUAL - J ATTACHED ☐ MANUAL - N ATTACHED ☐

#### PROPERTY OWNER INFORMATION

OWNER \_\_\_\_\_  
OCCUPANT \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_  
PHONE # \_\_\_\_\_

#### SITE CONTACT

NAME \_\_\_\_\_  
PHONE # \_\_\_\_\_  
EMAIL ADDRESS \_\_\_\_\_

#### CONTRACTOR INFORMATION

COMPANY \_\_\_\_\_  
LICENSEE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_  
PHONE # \_\_\_\_\_  
EMAIL \_\_\_\_\_  
HARFORD COUNTY HVAC # \_\_\_\_\_  
STATE LIC. # \_\_\_\_\_

SIGNATURE OF LICENSEE \_\_\_\_\_

DATE \_\_\_\_\_

#### LIST ALL ITEMS TO BE INSTALLED – INCLUDE SIZE AS REQUIRED

QTY	DESCRIPTION	QTY	DESCRIPTION
	Heating & Air Conditioning BTU _____ TON _____		Solar System
	Heating & Air Conditioning BTU _____ TON _____		Oil Piping
	Heating System BTU _____		Oil Tank
	Air Conditioning TON _____		Refrigeration
	Duct Work Only		Exhaust System (Hood)
	Heat Pump Backup KW _____ TON _____		Fire Suppression System
	Boiler – Oil BTU _____		Smoke Evacuation
	Boiler – Gas BTU _____		Hydronic Heat (under floor)
	Forced Air		Geothermal System

☐ DUCTED ☐ NON-DUCTED ☐ MINI SPLIT

**International Energy Conservation Code Acknowledgement:** As the Licensed Master submitting this permit application, I acknowledge, when applicable, I have reviewed the International Energy Conservation Code (IECC) compliance documentation approved by Harford County, Maryland for the associated building permit. The equipment being proposed with this submission either meets or exceeds the approved design by Harford County, Maryland. I acknowledge it is my responsibility to ensure the proposed equipment is installed as approved through the IECC compliance document by Harford County, MD. I also acknowledge I will submit, through the County's Third-Party Certification submission process the equipment's certificate of compliance as documented by the Air-Conditioning, Heating, and Refrigeration Institute (AHRI) prior to requiring a final inspection with Harford County, Maryland.

By submitting this application, the applicant certifies and agrees: (1) That the applicant is authorized to make the application because the applicant is the property owner or an authorized agent of the property owner; (2) That all the information provided is correct; (3) To comply with all the laws and regulations of Harford County that are applicable to the request; (4) To perform only the work as specifically described in this application; (5) To grant County officials/employees the right to enter onto the property for purposes of inspecting the work permitted and posting notices; and (6) currently holds an active license or registration with Harford County Government. In accordance with Harford County Code §1-22 F, a person who knowingly makes a misrepresentation or false statement on an application for a County permit or license is guilty of a misdemeanor and, upon conviction, is subject to a fine not exceeding one thousand dollars (\$1,000) or imprisonment not exceeding ninety (90) calendar days or both.

CONTRACTOR'S SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_