



COUNTY COUNCIL OF HARFORD COUNTY, MARYLAND

Health Officer Search Committee Minutes

October 7, 2022 – 11:30 a.m.

Open Meeting

1. **CALL TO ORDER**

- a. Council President Vincenti called the meeting to order at 11:30AM. Committee members in attendance were Council President Patrick Vincenti, Councilman Robert Wagner, Councilman Andre Johnson, Bari Klein, Paul Lawder, Mary Nasuta. Tiffany Stephens and Charles Kearney, Council Attorney were also present. No members of the public were present.

2. **APPROVAL OF MINUTES**

- a. Council President Vincenti asked for a motion to approve the September 20, 2022, Open Meeting minutes and the September 30, 2022 Open Meeting minutes. Councilman Wagner made the motion and Councilman Johnson provided a second. All committee members in attendance voted to approve both sets of minutes.

3. **MOTION TO MOVE INTO CLOSED SESSION**

- a. Council President Vincenti asked for a motion to close the meeting and Councilman Johnson made the motion with a second by Councilman Wagner.
- b. Council President Vincenti read the Statement of Reason for closing a portion of the meeting of the Harford County Health Officer Search Committee which is incorporated in these minutes. He indicated that the committee did not plan to reconvene back into Open Session. Council Attorney, Charles Kearney, conducted a roll call vote and the 6 committee members present voted in favor to close the session.

The Open Session of the committee concluded at 11:32AM.

4. **CLOSED SESSION**

- a. At 11:35AM, the search committee went into Closed Session and convened in the Multipurpose Room located on the 2nd floor of the Council Building. Tiffany Stephens attended the Closed Session as the Director of HR for Harford County. All committee members who were present during the Open Session, attended the Closed Session. Dr. Katherine Feldman, Dr. Russell Moy and Vicki Jones attended virtually.
- b. The committee conducted discussion about applicants and decided to offer one candidate the opportunity to interview next week and shared their schedules.
- c. The Closed Session ended at 12:12PM.

5. **ADJOURNMENT**

- a. The Open Meeting of the Harford County Health Officer Search Committee adjourned at 11:32AM and the Closed Session ended at 12:12PM.

Approved

Date

 10/12/22

PROCEDURE TO CLOSE THE MEETING

I propose the Committee go into closed session as permitted by Sections 3-305 (b)(1) and (b)(13) of the General Provisions Article and also Sections 4-310 and 311 of the General Provisions Article in order to discuss and decide whether to offer an interview to a recent applicant. This is a personnel matter and will involve a discussion of the application which involves protected confidential information.

Moreover, the General Provisions Article Sections 4-310 and 311 require the shielding of employment applications and letter of recommendation.

*WAGSON
JOHNSON*

Request a motion to go into closed session. After the second, you need a roll call vote on the motion to adjourn to closed session.

After the vote, assuming it is affirmative, **read** the following statement:

“Copies of the written statement of the reasons for closing this meeting will be made available to anyone who wants one now.

The Committee **DOES NOT Plan** to return to open session following the completion of the closed session.

And now the Health Officer Search Committee will go into closed session under sections §3-305 (b), 4-310 and 4-311 of the General Provisions Article.

Patrick S. Vincenti

Chair

Harford County Health Officer Search Committee

October 7, 2022

**STATEMENT OF REASON FOR CLOSING A PORTION OF
THE MEETING OF THE HARFORD COUNTY HEALTH OFFICER
SEARCH COMMITTEE**

Location: County Council
Chambers

Date: 10/7/22
Time: 11:32

Motion By: WAGNER Seconded By: Johnson

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
Patrick Vincenti	[✓]	[]	[]	[]
Robert Wagner	[✓]	[]	[]	[]
Andre Johnson	[✓]	[]	[]	[]
Paul Lawder	[✓]	[]	[]	[]
Bari Klein	[✓]	[]	[]	[]
Mary Nasuta	[✓]	[]	[]	[]
Dr. Katherine Feldman	[]	[]	[]	[✓]
Dr. Russell Moy	[]	[]	[]	[✓]
Vicki Jones	[]	[]	[]	[✓]

STATUTORY AUTHORITY TO CLOSE SESSION

General Provisions Article Section 3-305(b):

- (1) [X] To discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.

- (2) [] To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.

- (3) [] To consider the acquisition of real property for a public purpose and matters directly related thereto.

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- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.
- (7) To consult with counsel to obtain legal advice.
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.
- (14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, *if* public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

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- (15) [] To discuss cybersecurity, *if* the public body determines that public discussion would constitute a risk to (i) security assessments or deployments relating to information resources technology; (ii) network security information, such information that is related to passwords, personal ID numbers, access codes, encryption, security devices, or vulnerability assessments or that a governmental entity collects or maintains to prevent, detect, or investigate criminal activity; or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices.

TOPICS TO BE DISCUSSED:

The Committee will discuss and decide whether to offer an interview to a recent applicant. This is a personnel matter and will involve a discussion of the application which involves protected confidential information.

REASON FOR CLOSING:

This is a personnel matter, and it is inappropriate to discuss the applicant and background information contained in the application in public pursuant to both § 3-305 (b)(1) and § 3-305(b)(13) of the General Provisions Article and General Provisions Article §§ 4-310 and 311 for the reason that the public discussion of the applicant's employment information would disclose protected information and the General Provisions Article §§ 4-310 and 311 require the shielding of employment applications.

THIS STATEMENT IS MADE BY:



DATE: October 7, 2022

Patrick S. Vincenti
County Council President
Chair, Harford County Health Officer Search Committee