

**Planning Advisory Board
Meeting Summary
September 9, 2020**

Attendance:

James Thornton
Diane Sengstacke
Aaron Penman
Geoffrey Close

P&Z Staff:

Jenny Jarkowski
Jennifer Freeman

Also in Attendance:

Sharon Worthington, Volunteer Fire and EMS
Joseph Miller, Volunteer Fire and EMS
Missy Valentino, HCPS
Chris Morton, HCPS
Cornell Brown, HCPS
Kathy Burley, Parks and Recreation
Paul Magness, Parks and Recreation
Christen Sullivan, Budget
Kim Spence, Budget
Rob Sandlass, Treasury
Nick Kuba, Information Technology

- 1) The meeting was called to order at 6:00 p.m.
- 2) **Minutes/Summary**

The PAB members approved the summary of the August 2020 PAB meeting.

3) Fiscal Year 22 Budget- Volunteer Fire Companies

Sharon Worthington presented a plan. They did get funding for several stations last year. They are working on the Riverside Substation new building. For the past few years and this year they are asking for funding for the Susquehanna Hose Co. House 1 renovation. In the past we have asked for \$1.5 million. Since it has been 3 years of asking, they would like to ask for it to be fully funded instead of limiting it. The price has gone up each year. Joe Miller explained the plan for Susquehanna Hose Co. House 1. The current building was not built to be a 24 hour live in facility. It needs bunk rooms, laundry, kitchen, office space, bathrooms and showers. They met with Mr. Glassman in February 2020 and showed him the plans. He seemed to like the plans.

Mr. Penman asked about the water rescue and scuba diving responsibilities they have. Mr. Miller said the Susquehanna Hose Company started a dive rescue unit first. They are the only dive rescue unit in Harford and Cecil County. They have a fire boat. They expanded into swift water rescue. Susquehanna Hose Company is 100% volunteer. Ms. Worthington talked about in the future, the Bel Air Fire Department is looking to develop more living space. Mr. Close asked that they send the PAB something in writing about what they are presenting. Mr. Miller said they would be fine with a multi-year funding.

4) **Fiscal Year 22 Budget- Parks and Recreation**

Kathy Burley and Paul Magness presented for Parks and Recreation. During current times, Parks and Rec can be one of the only outlet that people can get out and go to. They have seen a huge uptick of use during the pandemic. This just shows the importance of Parks and Rec. She said she thinks at least 50% of the request are renovations, replacement or upgrades to current facilities. Part of it is just managing what we have. Mr. Thornton asked how municipalities are treated as far as capital dollars. Ms. Burley said they work on projects together. Parks and Rec has worked with them to give them some of that funding for projects within their areas. Mr. Magness said at the State level there is a program called Community Parks and Playgrounds. It is a program only available to incorporated municipalities. He knows some have used the program. Parks and Rec has worked with them with that program also.

Mr. Thornton asked how difficult is it to sort the FY2022 and the last few years by Councilmatic District. Mr. Magness said for park specific information, it won't be difficult. Some may take more time. Mr. Close asked about the Joppa and Jarrettsville Rec Centers. Are they multi-year financing? Mr. Burley said they are generally done with planning on one year and the project another. Mr. Sandlass said those projects are bond funded. Mr. Penman asked if there are any items that are more critical or vital to implement. Mr. Burley said the turf fields would be taken out of service if they aren't maintained. They currently have a schedule. Other things are renovations at Annie's Playground and Stacy Getz. Those are wood structures and that is going to cause problems and may need to be replaced. It is important to maintain the safety.

5) **Fiscal Year 22 Budget- Board of Education**

Cornell Brown, Chris Morton and Missy Valentino presented for Board of Education. Their mission is to provide facilities and instructional materials that support teaching and learning for the 21st century. Their goals are to provide safe, secure, and healthy learning environments that are conducive to effective teaching and learning, creativity and innovation. Increases in enrollment impacts development and this increases program demands. There are 6 schools over the Adequate Public Facilities Ordinance. They were funded for a consulting service that will help with long term solutions. They get money from the State for CIP. They consistently get about the same amount each year but the cost has gone up. They are asking for the 2nd half of the Joppatowne High School

Limited Renovation. They are asking for money from the state for Bel Air Middle School Roof Replacement. They are asking for Center for Educational Opportunity Roof Replacement. Homestead Wakefield Planning is being asked for locally with approval by the State to pay a portion later. They are also asking for Abingdon Elementary Central Plant replacement. She showed some other projects including Educational Facility Program; Technology Infrastructure; Life, Health, Safety and Compliance Measures; Fleet Replacement; and general facility maintenance, repair and upkeep. Their total local request is \$53,538,000 and total state request is \$13,925,000.

Mr. Brown said balancing enrollment initiative will look at program impacts to our Capital Program. Mr. Close asked if Bel Air Elementary and Middle School were over capacity and if there is a building moratorium. Ms. Valentino said under APF they can't approve plans greater than 5 lots. Mr. Penman said the analysis is the request of \$12 million. Ms. Valentino said that the study was funded last year. Mr. Penman asked if relocatable classroom was the same. Ms. Valentino said no, they are used for temporary purposes. Mr. Brown said the \$12 million might be the past year funding. Mr. Morton said they have been decreasing relocatable classrooms. Mr. Thornton asked if the RFP for the balancing enrollment study was on the website. Ms. Valentino said it was but, not currently. They can provide it to the PAB members.

6) **Fiscal Year 22 Budget – Information Technology**

Nick Kuba presented for Information Technology. Their main projects were presented, which are safeguarding, computer refresh and HMAN. For safeguarding they are asking for several projects: Laserfiche Document Management System, Project Cost Accounting (PCA), Securing the Enterprise, and HCPS Cisco VoIP Project. The next item is computer refresh. The last item is adding additional sites to HMAN infrastructure.

7) **Other Business**

The next meeting is October 14th for the Budget.

This meeting was adjourned at 7:03 PM.