



COUNTY COUNCIL OF HARFORD COUNTY, MARYLAND

Health Officer Search Committee Minutes

August 24, 2022 – 3:30 p.m.

Open Meeting

1. **CALL TO ORDER**

- a. Council President Vincenti called the meeting to order at 3:35PM. Committee members in attendance were: Council President Patrick Vincenti, Dr. Russell Moy, Paul Lawder, Mary Nasuta, Bari Klein, Councilman Robert Wagner and Tiffany Stephens. Charlie Kearney, Council Attorney and Jason Fontelieu from the Aegis were also in attendance.

2. **APPROVAL OF MINUTES**

- a. Council President Vincenti asked for a motion to approve the minutes from the July 26, 2022 meeting of the Health Officer Search Committee. Councilman Wagner made the motion and Dr. Russell Moy provided a second. All committee members in attendance approved of the minutes as presented.

3. **NEW BUSINESS**

- a. Distribution of Committee Binders/Applications
 - i. Council President Vincenti discussed the binder of applications that each committee member was presented at the meeting. He stated that there were a total of 30 applications received so far for the job posting. Of those 30 applications, one was for the Medical Doctor and 29 were for the Non-Medical posting. Of those, the one applicant for the Medical Doctor was not qualified per Harford County Human Resources and 20 of the 29 Non-Medical were qualified applicants.
 - ii. Council President Vincenti further explained the organization of the binders and made note that the committee could not discuss specific applicants while they were in Open Session.
- b. Discussion on Review Period
 - i. Council President Vincenti asked Mary Nasuta and Bari Klein about the timeline that the committee used last time to review applications. Both Ms. Nasuta and Ms. Klein indicated that they believed the time frame was two weeks for the last search.
 - ii. Council President Vincenti asked the committee if they were agreeable to that same two week timeline and it was agreed upon by general consent of the committee.
 - iii. The group discussed how to handle future applications that may come in within the two week review period. Tiffany Stephens said that it is appropriate to email the applications as they come in to Samantha Harris and she can disburse them by email to the group to add to their review packets. Council President Vincenti clarified that the job posting will still be open during the review period.
 - iv. The committee had discussions regarding whether or not they needed to look at either a Medical Doctor or Non-Medical applicant. Council President Vincenti and Ms. Stephens indicated that the Maryland Department of Health has hired a Deputy Medical Health Officer to work part-time/20 hours a week. This now allows the group to continue the search for either type of applicant.

4. **CLOSING REMARKS AND ADJOURNMENT**

- a. The meeting concluded with general remarks and was adjourned at 3:42PM

Approved

Date