

ROBERT G. CASSILLY
Harford County Executive

ROBERT S. McCORD
Director of Administration



RICHARD C. TRUITT
Director of Inspections,
Licenses and Permits

Harford County Towing Appeals Board Public Hearing Minutes

February 27, 2025 10:30 AM to 11:30 AM

Department Inspections, Licenses, and Permits Conference Room

I. Public Hearing Welcome and Introduction – Laura Keller, Secretary to the Board

Mrs. Keller welcomed all in attendance and asked for a round of introductions. A statement about the resignation of Erin Brown, Board Chairperson and Citizen at Large was announced. See Addendum 1

II. Consideration & Approval of Past Meeting Minutes from September 28, 2023

Wayne Sullivan motioned to accept the Board Meeting minutes from September 28, 2023, seconded by Lt. Blessing. Motion approved unanimously by voice vote.

The following people attended the meeting:

<u>Board Member</u>	<u>DILP Staff</u>	<u>Public Attendee</u>
Jeffrey Clark	Harold Boling	Lee Banks
Lt. C. Craig Blessing	Scott Schott	Tim Bonner
Wayne Sullivan	Laura Keller	
Joseph Neukum		

III. Opening of Public Comments

The public hearing was opened at 10:30 am. It was noted that the hearing was advertised on the Harford County Calendar Website with the agenda since February 2, 2025.

Tim Bonner posed the question of where does the county stand with towing of alternate fueled vehicles? Information was provided to the Department of Inspections, Licenses and Permits at the meeting on September 28, 2023. Harold Boling stated that Harford County code requires DILP to put together rules and regulations for alternative fuel vehicles and present it to Board in a Public Meeting for consideration and approval. It was discussed that a temporary list of towers was established and are capable of properly towing and storing alternative fuel vehicles. See Addendum 2.

Harold Boling said something should be written for new rules and regulations by our next meeting in September 2025. The question was presented as to how many alternative fuel

Harford County Celebrates 250 Years ~ 1773-2023

410.638.3344 | 410.879.2000 | 220 South Main Street, Bel Air, Maryland 21014 | www.harfordcountymd.gov

THIS DOCUMENT IS AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST

vehicles are being towed? The Department of Emergency Services should be giving information such as the make, model and fuel type of vehicle at time of dispatch. Lt. Blessing stated that he will look into if the Department of Emergency Services is giving EV information to the rotation tower and make sure that private towers are not being used in cases where licensed towers in rotation can be called.

IV. New Business from Towing Appeals Board Members

It was noted that Rich Truitt, Director of DILP, will take applications for the Board Member vacancy of Citizen at Large. Applications can be found on the County Website. Current members agreed to keep in mind a person that could fulfill the vacancy. A candidate should have a background in towing, transportation or another related field.

Mr. Neukum raised the question of Public Information for towing rotation history. Mr. Boling gave the answer that that information is provided by the Department of Emergency Services. However, board members should be able to request a copy of towing records and rotations. It was stated that Rich Truitt can add Board Members to a list of emailed recipients to receive a monthly report of rotation calls. Mrs. Keller will provide those emails to Mr. Truitt.

Finally, a vote for a new Board Chairperson was taken. Mr. Wayne Sullivan stated that he would take on the responsibilities of Chairperson. Mr. Neukum seconded the motion, and a vote was taken with 3 in the affirmative and one abstaining. Mr. Neukum was then nominated by the Board and appointed Chairperson.

V. Closing of Public Hearing

There was no public comment received by the Towing Appeals Board Secretary via phone, email or written correspondence. The next meeting was discussed to be held sometime in September of 2025. A formal date will be decided by Mrs. Laura Keller and Mr. Neukum and provided to the Board as the date approaches. The public hearing was closed by Mrs. Laura Keller at 11:30 am.

Transcribed by Laura Keller

March 10, 2025

Approved by _____

Signed by:

Joseph Neukum

5A5B56A7D84042E...

3/11/2025

1. The first step in the process of the investigation is to identify the problem.	2. The second step is to gather information about the problem.	3. The third step is to analyze the information and determine the cause of the problem.	4. The fourth step is to develop a plan of action to solve the problem.
5. The fifth step is to implement the plan of action.	6. The sixth step is to evaluate the results of the plan of action.	7. The seventh step is to make adjustments to the plan of action if necessary.	8. The eighth step is to document the results of the investigation.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	237	238	239	240	241	242	243	244	245	246	247	248	249	250	251	252	253	254	255	256	257	258	259	260	261	262	263	264	265	266	267	268	269	270	271	272	273	274	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297	298	299	300	301	302	303	304	305	306	307	308	309	310	311	312	313	314	315	316	317	318	319	320	321	322	323	324	325	326	327	328	329	330	331	332	333	334	335	336	337	338	339	340	341	342	343	344	345	346	347	348	349	350	351	352	353	354	355	356	357	358	359	360	361	362	363	364	365	366	367	368	369	370	371	372	373	374	375	376	377	378	379	380	381	382	383	384	385	386	387	388	389	390	391	392	393	394	395	396	397	398	399	400	401	402	403	404	405	406	407	408	409	410	411	412	413	414	415	416	417	418	419	420	421	422	423	424	425	426	427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446	447	448	449	450	451	452	453	454	455	456	457	458	459	460	461	462	463	464	465	466
---	---	---	---	---	---	---	---	---	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----

1. The first group of people who are interested in the study of the history of the United States are the people who are interested in the history of the United States.	2. The second group of people who are interested in the study of the history of the United States are the people who are interested in the history of the United States.
3. The third group of people who are interested in the study of the history of the United States are the people who are interested in the history of the United States.	4. The fourth group of people who are interested in the study of the history of the United States are the people who are interested in the history of the United States.
5. The fifth group of people who are interested in the study of the history of the United States are the people who are interested in the history of the United States.	6. The sixth group of people who are interested in the study of the history of the United States are the people who are interested in the history of the United States.
7. The seventh group of people who are interested in the study of the history of the United States are the people who are interested in the history of the United States.	8. The eighth group of people who are interested in the study of the history of the United States are the people who are interested in the history of the United States.
9. The ninth group of people who are interested in the study of the history of the United States are the people who are interested in the history of the United States.	10. The tenth group of people who are interested in the study of the history of the United States are the people who are interested in the history of the United States.

<p>1. The first step in the process of identifying a problem is to define the problem clearly. This involves identifying the symptoms, the scope of the problem, and the impact it is having on the organization.</p> <p>2. The second step is to gather information about the problem. This involves talking to people who are involved in the problem, looking at data, and researching the problem.</p> <p>3. The third step is to analyze the information. This involves identifying the causes of the problem, the factors that are contributing to the problem, and the potential solutions.</p> <p>4. The fourth step is to develop a plan of action. This involves identifying the steps that need to be taken to solve the problem, the resources that will be needed, and the timeline for the solution.</p> <p>5. The fifth step is to implement the plan. This involves putting the plan into action and monitoring the progress.</p> <p>6. The sixth step is to evaluate the results. This involves assessing the effectiveness of the solution and identifying any areas for improvement.</p>	<p>1. The first step in the process of identifying a problem is to define the problem clearly. This involves identifying the symptoms, the scope of the problem, and the impact it is having on the organization.</p> <p>2. The second step is to gather information about the problem. This involves talking to people who are involved in the problem, looking at data, and researching the problem.</p> <p>3. The third step is to analyze the information. This involves identifying the causes of the problem, the factors that are contributing to the problem, and the potential solutions.</p> <p>4. The fourth step is to develop a plan of action. This involves identifying the steps that need to be taken to solve the problem, the resources that will be needed, and the timeline for the solution.</p> <p>5. The fifth step is to implement the plan. This involves putting the plan into action and monitoring the progress.</p> <p>6. The sixth step is to evaluate the results. This involves assessing the effectiveness of the solution and identifying any areas for improvement.</p>
---	---

[illegible]

<p>1. <i>Chlorophyll a</i> (mg/g dry weight)</p> <p>2. <i>Chlorophyll b</i> (mg/g dry weight)</p> <p>3. <i>Chlorophyll a + b</i> (mg/g dry weight)</p> <p>4. <i>Chlorophyll a/b ratio</i></p> <p>5. <i>Chlorophyll content index</i></p>	<p>6. <i>Carotenoid content</i> (mg/g dry weight)</p> <p>7. <i>Carotenoid content index</i></p> <p>8. <i>Carotenoid content index</i></p> <p>9. <i>Carotenoid content index</i></p> <p>10. <i>Carotenoid content index</i></p>
--	--

Addendum 1

February 19, 2025

To Whom It May Concern

I am writing this letter with a heavy heart that I need to step down from my position on the Towing Appeals Board. I am sorry to leave my position but it was an honor to serve.

Thank You
Erin Brown

Addendum 2

Schott, Gregory

From: Coates, Ross <rrcoates@harfordpublicsafety.org>
Sent: Thursday, February 29, 2024 9:56 AM
To: Schott, Gregory
Subject: RE: alternate vehicle towing

Thank you.

What is the expected implementation date for the temporary process? We will need a week or so to update our policies and systems.

Ross

From: Schott, Gregory <gsschott@harfordcountymd.gov>
Sent: Thursday, February 29, 2024 9:43 AM
To: Coates, Ross <rrcoates@harfordpublicsafety.org>
Cc: Boling, Harold <hwboling@harfordcountymd.gov>; Marsheck, Timothy <tcmarsheck@harfordcountymd.gov>
Subject: alternate vehicle towing

Ross,

Harold Boling and I met with the Sheriff's office and our Attorney Tim Marsheck to discuss towing of alternate fuel vehicles. Items listed below were discussed and will need to be used on a temporary basis until new Rules & Regulations for Alternate fuel Vehicles are in place.

1. During discussion it was determined that dispatch must document the make and model of the involved vehicles or vehicle to be towed. This will assist in determination and record if it is an alternate fuel. This information would be provided by the responding Deputy or first responder.
2. In compliance with the Harford County Charter Chapter 237 paragraph 5 B. states "Nothing in this chapter shall prevent a law enforcement agency from contacting any towing company if special equipment is needed if an emergency exists and no licensed towing company is available to or capable of handling the emergency."
3. It was discussed Chapter 237-5B will allow a law enforcement agency, make the determination based on the condition of the vehicle to request special equipment.
4. Upon the law enforcement agency's special request dispatch will choose from rotation:
 - a. Tim's Towing
 - b. Brookharts's Auto Transport & Towing
 - c. Bank's Towing
 - d. Sullivan's & Sons Inc.

It was determined the above listed towers are capable of properly towing and storing alternate fuel vehicles.

Feel free to contact myself or Harold with any questions of concerns.

G. Scott Schott
Chief Plumbing Inspector
Harford County Permit Center | Department of Inspections, Licenses & Permits
220 South Main Street | Bel Air, MD 21014 | 410.638.3424 ext 1435

410.638.3122 | 410.879.2000 | TTY Maryland Relay 711 | ePermitCenter.harfordcountymd.gov
220 South Main Street, Bel Air, Maryland 21014