

Harford County Maryland Administrative Charging Committee (ACC)

Meeting Minutes

Monday, February 13, 2023

Members Present:

Trinna Kirkland (Chair), Lance Griffin (Vice Chair), John Landbeck (PAB Chair, ACC Member), Charles Robbins (Member), Jansen Robinson (Member)

Others Present: None, Closed Session for evidence review and Committee Business related to evidence review and secure communication methods for committee use.

Call to Order: Trinna Kirkland (Chair), the meeting was called to order at 5 pm EST

Case Review and Deliberation

- The Committee wrapped up case #2 and discussed the details to be included in the final report for submission.
- The Committee discussed the distribution of the report to the Complainant and Subject officer and was presented with procedural concerns related to how the report should be distributed to the said recipients. Several committee members are planning to attend the quarterly police commission meeting to discuss and collaborate with Law Enforcement on how this can best be accomplished. We will suggest that Law Enforcement include email contact information when submitting case files to the committee.
- The Committee discussed its findings relative to case #3 and noted an occurrence date prior to the PAB/ACC legislation becoming effective in July 2022. Therefore, the committee will likely not review this case. Thus, the case review was halted pending further guidance on this matter.

Other Committee Business:

- ACC Committee members were assigned secure county email addresses. Bridgett assisted each member privately to access their new email and install the Authenticator App for secure email access off-site.

Future Meetings Schedule:

The committee will hold a meeting on 2/21/2023 at 5 pm EST to continue its case review and deliberations.

Adjourn:

The meeting was adjourned at 7:00 pm EST.