

---

**BARRY GLASSMAN**  
HARFORD COUNTY EXECUTIVE



**PAUL E. LAWDER**  
DIRECTOR OF INSPECTIONS,  
LICENSES AND PERMITS

---

**Harford County HVACR Mechanical Board  
Virtual Open Session  
February 10, 2021**

---

The Harford County HVACR Mechanical Board met via Cisco Webex video conference on Wednesday, February 10, 2021. The following members were present:

**Members:**

Richard Foard, Board President  
Craig Robey, Board Member  
Kenny Blevins, Board Member  
Roger Welsh, Board Member  
Terry Artman, Board Member  
Scott Schott, Chief, Plumbing Services, Harford County  
Heather McHugh, Secretary to the Board and Systems Administrative Specialist, DILP, Harford County

The meeting opened at 9:30 a.m. The Mechanical Board minutes recorded on January 13, 2021 were reviewed and approved.

**Old Business:**

- The Board discussed the Limited Residential HVAC Electrical License February 2021 exam registration numbers. The Board discussed coordinating with Harford Community College to organize a preparation course for future Limited Residential HVAC Electrical License exams.
- Board member, Terry Artman, emailed information to Mr. Schott regarding Trane installations and concentric flues. The Board discussed the requirement of installation manuals left onsite for Harford County inspectors, concerning equipment and concentric flue piping, to ensure concentric fittings are installed per the manufacturer.
- Board member, Richard Foard, provided information concerning boiler inspections required by the state within commercial properties for boilers under 199,000 BTU'S. Mr. Foard provided Mr. Schott the contact information for the State Boiler inspector.

*MARYLAND'S NEW CENTER OF OPPORTUNITY*

410.638.3344 | 410.879.2000 | TTY Maryland Relay 711 | [www.harfordcountymd.gov](http://www.harfordcountymd.gov)

220 South Main Street, Bel Air, Maryland 21014

THIS DOCUMENT IS AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST

**New Business:**

- Mr. Schott discussed the electrical code requirements for GFCI protection on outside disconnects for new installations.

There being no further business, the meeting was adjourned at 10:00 am.

Transcribed by and dated:



Heather McHugh 2/12/21  
Secretary to the Board

Reviewed by and dated:



Scott Schott 2/12/21  
Chief, Plumbing Services