

Wes Moore, Governor • Aruna Miller, Lt. Governor • Rafael López, Secretary • Cora L. Grishkot, Director

## **Harford County DSS Advisory Board**

**June 26, 2025**

**6:00 p.m. – Meeting (in person)**

### **AGENDA**

Jill Latteri, LCSW-C  
Assistant Director  
Social Services Administration

Jennifer Sizemore  
Assistant Director  
Child Support Administration

Sandi Johnson  
Assistant Director  
Family Investment Administration

Ryan P Rowe  
Assistant Director  
Local General Administration

Headquarters  
Social Services Administration  
2 South Bond Street  
Suite 300  
Bel Air, MD 21014-3736  
Phone: 410-836-4700  
Fax: 410-836-4945

Child Support Administration  
101 South Main Street  
Suite 102 & 200  
Bel Air, MD 21014  
Phone: 1-800-332-6347  
Fax: 410-638-8990

Family Investment Administration  
Swan Creek Village Center  
2029 Pulaski Highway  
Havre de Grace, MD 21078  
Phone: 410-297-6100  
Fax: 410-297-6134

Child Advocacy Center  
23 North Main Street  
Bel Air, MD 21014  
Phone: 410-638-3294  
Fax: 410-638-3296

### **I. Approval of Minutes**

### **II. Board Chair Report – A. Mountain**

### **III. Director's Report – TBD**

### **IV. General Discussion Topics**

- Board Interviews

### **V. New Business**

- Nominating Committee Report – Elections
- CQI Liaison Selected

### **VI. Old Business**

- Bylaws and Handbook Update

### **VII. Committee Reports**

- Continuous Quality Improvement Council Report – P. Smith
- Finance – A. Mountain
- Events and Fundraising – P. Weaver/A. Hamilton/
- Public Relations – N. Robert/D. Galloway/C. Phillips/A. Mangione
- Board Administration – A. Mountain/A. Hamilton/C. Gerhardt
- Legislative Liaison – K. Cluster/ V. Jones

### **VIII. Action Items**

- Mini-Golf Fund Raiser – Labeled until September 2025

### **IX. Meeting Adjourned**

Next Meeting – August 21, 2025 (Board Development and Recruitment)

## Appendix

### New Committee Membership (FY 2024)

|        | Continuous Improvement Council (CQI) | Finance       | Events and Fundraising | Public Relations | Board Administration | Legislative      |
|--------|--------------------------------------|---------------|------------------------|------------------|----------------------|------------------|
| Chair  |                                      | Jim Kuterbach | Cynthia Phillips       | Dea Galloway     | Andrée Mountain      | Vicki Jones      |
| Member |                                      |               | Kourtney Cluster       | Angela Mangione  | Christine Gearhardt  | Kourtney Cluster |
|        |                                      |               | Daniel Rusin           | Cynthia Phillips |                      |                  |
|        |                                      |               |                        | Nolanda Robert   |                      |                  |
|        |                                      |               |                        |                  |                      |                  |

**Note: CQI: 2 allowed based on bylaws**

### Harford County Department of Social Services Advisory Board Perpetual Calendar

|      | Month        | Day         | Action  |
|------|--------------|-------------|---|
| 2025 | January      | • 16        | <ul style="list-style-type: none"> <li>Advisory Board meeting, 6:00 p.m., In Person</li> <li>(Select Director Evaluation Committee)</li> </ul>  |
|      | February     | • 20        | <ul style="list-style-type: none"> <li>Advisory Board meeting, 6:00 p.m., In Person</li> </ul>  |
|      | March        | • 20        | <ul style="list-style-type: none"> <li>Advisory Board meeting, 6:00 p.m., In Person</li> </ul>  |
|      | <b>April</b> | <b>• 13</b> | <b>• Committee Reports Due</b>  |
|      |              | • 17        | <ul style="list-style-type: none"> <li>Advisory Board meeting, 6:00 p.m., In Person</li> </ul>  |
|      | <b>May</b>   | <b>• 11</b> | <b>• Committee Reports Due</b>  |
|      |              | • 15        | <ul style="list-style-type: none"> <li>Advisory Board meeting, 6:00 p.m., In Person</li> <li>Establish Nominating Committee</li> </ul>  |
|      | <b>June</b>  | <b>• 15</b> | <b>• Committee Reports Due</b>  |
|      |              | • 26        | <ul style="list-style-type: none"> <li>Advisory Board meeting, 6:00 p.m., In Person</li> <li>CQI Council Board Liaison is selected (if term is expired)</li> <li>Board Officer Elections</li> </ul>                               |
|      | July         | • N/A       | <ul style="list-style-type: none"> <li>No Advisory Board meeting</li> </ul>   |
|      | August       | • 21        | <ul style="list-style-type: none"> <li>Board Development and Recruitment Committee updates Board Strategic Plan for new fiscal year for presentation at the September Board meeting</li> <li>No Advisory Board meeting</li> </ul> |

Updated 6/2025