

Wes Moore, Governor • Aruna Miller, Lt. Governor • Rafael López, Secretary • Cora L. Grishkot, Director

## **Harford County DSS Advisory Board**

**April 17, 2025**

**6:00 p.m. – Meeting (in person)**

### **AGENDA**

Jill Latteri, LCSW-C  
Assistant Director  
Social Services Administration

Jennifer Sizemore  
Assistant Director  
Child Support Administration

Sandi Johnson  
Assistant Director  
Family Investment Administration

Ryan P Rowe  
Assistant Director  
Local General Administration

Headquarters  
Social Services Administration  
2 South Bond Street  
Suite 300  
Bel Air, MD 21014-3736  
Phone: 410-836-4700  
Fax: 410-836-4945

Child Support Administration  
101 South Main Street  
Suite 102 & 200  
Bel Air, MD 21014  
Phone: 1-800-332-6347  
Fax: 410-638-8990

Family Investment Administration  
Swan Creek Village Center  
2029 Pulaski Highway  
Havre de Grace, MD 21078  
Phone: 410-297-6100  
Fax: 410-297-6134

Child Advocacy Center  
23 North Main Street  
Bel Air, MD 21014  
Phone: 410-638-3294  
Fax: 410-638-3296

### **I. Approval of Minutes**

### **II. Board Chair Report – A. Mountain**

### **III. Director's Report – C. Grishkot**

### **IV. General Discussion Topics**

### **V. New Business**

- Bylaws and Handbook Update
- Selection of Nominating Committee

### **VI. Old Business**

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### **VII. Committee Reports**

- Continuous Quality Improvement Council Report – P. Smith
- Finance – M. Lovell/J. Kuterbach
- Events and Fundraising – P. Weaver/A. Hamilton/
  - 2025 Fundraiser – Mini Golf
- Public Relations – N. Robert/D. Galloway/C. Phillips/A. Mangione
- Board Administration – A. Mountain/A. Hamilton
- Legislative Liaison – K. Cluster/ Dan Rusin/ V. Jones

### **VIII. Action Items**

- Mini-Golf Fund Raiser
  - Planning Phase Tasks
  - Marketing

## IX. Meeting Adjourned

Next Meeting – April 17th, 2025

### Appendix

#### New Committee Membership (FY 2024)

	Continuous Improvement Council (CQI)	Finance	Events and Fundraising	Public Relations	Board Administration	Legislative
Chair	Pamela Smith	Jim Kuterbach	Pat Weaver	Dea Galloway	Andrée Mountain	Vicki Jones
Member			Alicia Hamilton	Angela Mangione	Alicia Hamilton	Daniel Rusin
			Cynthia Phillips	Cynthia Phillips	Pat Weaver	Kourtney Cluster
			Kourtney Cluster	Nolanda Robert		

**Note: CQI: 2 allowed based on bylaws**

#### Harford County Department of Social Services Advisory Board Perpetual Calendar

	Month	Day	Action
2025	January	• 16	<ul style="list-style-type: none"> <li>Advisory Board meeting, 6:00 p.m., In Person</li> <li>(Select Director Evaluation Committee)</li> </ul>
	February	• 20	<ul style="list-style-type: none"> <li>Advisory Board meeting, 6:00 p.m., In Person</li> </ul>
	March	• 20	<ul style="list-style-type: none"> <li>Advisory Board meeting, 6:00 p.m., In Person</li> </ul>
	<b>April</b>	<b>• 13</b>	<b>• Committee Reports Due</b>
		• 17	<ul style="list-style-type: none"> <li>Advisory Board meeting, 6:00 p.m., In Person</li> </ul>
	<b>May</b>	<b>• 11</b>	<b>• Committee Reports Due</b>
		• 15	<ul style="list-style-type: none"> <li>Advisory Board meeting, 6:00 p.m., In Person</li> <li>Establish Nominating Committee</li> </ul>
	<b>June</b>	<b>• 15</b>	<b>• Committee Reports Due</b>
		• 19	<ul style="list-style-type: none"> <li>Advisory Board meeting, 6:00 p.m., In Person</li> <li>CQI Council Board Liaison is selected if term is expired)</li> <li>Board Officer Elections</li> </ul>
	July	• N/A	<ul style="list-style-type: none"> <li>No Advisory Board meeting</li> </ul>
	August	• 21	<ul style="list-style-type: none"> <li>Board Development and Recruitment Committee updates Board Strategic Plan for new fiscal year for presentation at the September Board meeting</li> <li>No Advisory Board meeting</li> </ul>

Updated 4/2025