HARFORD COUNTY, MARYLAND

APPROVED ANNUAL OPERATING BUDGET
FISCAL YEAR 2007-2008

DAVID R. CRAIG, COUNTY EXECUTIVE

Lorraine T. Costello
Director of Administration

Kim Spence
Chief, Budget & Management Research

Wanda Butrim
Senior Budget Analyst

Renee Kelley
Senior Budget Analyst

Lois May
Senior Budget Analyst

Christen Callon
Administrative Specialist II

John R. Scotten, Jr.
Treasurer

HARFORD COUNTY COUNCIL

Billy Boniface
Council President

Dion F. Guthrie
Veronica "Roni" Chenowith
James "Capt'n Jim" McMahan

Chad Shrodes
Richard C. Slutzky
Mary Ann Lisanti

Harford County Government
Department of Administration
Budget & Management Research
220 South Main Street
Bel Air, MD 21014
(410) 638-3129
July 2007
ELECTED OFFICIALS
HARFORD COUNTY GOVERNMENT

David R. Craig
County Executive

William K. “Billy” Boniface
Council President

Dion F. Guthrie
District A

Veronica “Roni” Chenowith
District B

James “Capt’n Jim” McMahan
District C

Chad R. Shrodes
District D

Richard C. Slutzky
District E

Mary Ann Lisanti
District F
THE SEAL OF HARFORD COUNTY

The shield is gold to symbolize the wealth of the County and the richness of its fields. Across the shield are waving bands of blue signifying three major County streams - Deer Creek, Bynum Run and Winters Run.

The crest is a two-handed forearm with the right hand holding a white quill symbolizing the pen used by those who wrote and signed the Bush Resolution. The left hand holds a sword as if presenting materials, emanating from Aberdeen Proving Ground.

The motto "At the Risque of Our Lives and Fortunes" comprises the last eight words of the Bush Resolution and preserves the same spelling for "risk" as used in that document.
THE BUSH RESOLUTION

Thirty-four Harford County citizens gathered on March 22, 1775, at Bush on the main thoroughfare between Annapolis and Philadelphia near what is now Maryland Route 7 and 136.

They signed a commitment to resist British infringement on American rights 16 months before the Declaration of Independence was signed in Philadelphia.

Recorded in the 1774-1777 Harford County Committee of Observation's Record Book, the Bush Resolution is believed to be the first resolution of this spirit adopted by duly elected representatives.

"We, the committee of Harford County, having most seriously and maturely considered the Resolves and Association of the Continental Congress and the Resolves of the Provincial Convention, do most heartily approve of the same, and as we esteem ourselves in a more particular manner, entrusted by our constituents to see them carried into execution, we do most solemnly pledge ourselves by every tie held sacred among mankind, to perform the same at the risque of our lives and fortunes."
Distinguished
Budget Presentation
Award

PRESENTED TO

Harford County
Maryland

For the Fiscal Year Beginning
July 1, 2006

President

Executive Director
The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Harford County, Maryland for its annual budget for the fiscal year beginning July 1, 2006.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.
# Table of Contents

**VOLUME I**

- **Budget Message** ................................................................. 1
- **Document Guide** ............................................................... 19
- **County Overview** .............................................................. 23
  - **History** ......................................................................... 24
  - **Outside Agencies** .......................................................... 32
  - **Demographics** ............................................................... 35
  - **Economics** ..................................................................... 36
- **County Budget Policies/Process** ........................................... 47
  - **Policies** ......................................................................... 47
  - **Process** ......................................................................... 82
- **Performance Measures** ....................................................... 91
- **Fiscal Year Budget Summary** ............................................... 97
  - Harford County FY 08 Approved Budget All Funds .................. 99
  - Assessable Base - General Fund ........................................ 114
  - Assessable Base - Highways Fund ...................................... 115
  - Debt Requirements ........................................................... 116
  - Legal Debt Margin ............................................................ 117
  - Estimated Unappropriated Fund Balance ............................ 120
  - Estimated Unrestricted Net Assets ...................................... 126
  - Contingency Reserve .......................................................... 127
  - Personnel Summary ........................................................... 128
  - Fiscal Year 2008 Position Changes ....................................... 130
TABLE OF CONTENTS

SPENDING AFFORDABILITY REPORT ........................................................................................................ 137

SUMMARY - ALL FUNDS
    COUNTY ORGANIZATION CHART ............................................................................................. 147
    FY 08 APPROVED ALL FUND REVENUES ............................................................................... 148
    FY 08 APPROVED ALL FUND APPROPRIATIONS .................................................................... 150
    ALL FUND SUMMARY .............................................................................................................. 152

SUMMARY - GENERAL FUNDS ........................................................................................................ 155

SUMMARY - SOLID WASTE SERVICES ...................................................................................... 181

SUMMARY - HIGHWAYS FUND .................................................................................................... 197

SUMMARY - WATER AND SEWER FUND .................................................................................. 215

SUMMARY - WATER AND SEWER DEBT SERVICE FUND .......................................................... 231

SUMMARY SPECIAL REVENUE FUND / PARKS & RECREATION ............................................... 241

SUMMARY SPECIAL REVENUE FUND / AG PRESERVATION-COUNTY ..................................... 253

SUMMARY SPECIAL REVENUE FUND / AG PRESERVATION-STATE ........................................... 263

DEPARTMENTAL OPERATING BUDGETS
    County Executive ...................................................................................................................... 271
    Administration .......................................................................................................................... 291
    Procurement ............................................................................................................................. 343
<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Treasury</td>
<td>365</td>
</tr>
<tr>
<td>Law</td>
<td>397</td>
</tr>
<tr>
<td>Planning &amp; Zoning</td>
<td>403</td>
</tr>
<tr>
<td>Human Resources</td>
<td>433</td>
</tr>
<tr>
<td>Community Services</td>
<td>449</td>
</tr>
<tr>
<td>Handicapped Care Centers</td>
<td>513</td>
</tr>
<tr>
<td>Office of Governmental &amp; Community Relations</td>
<td>519</td>
</tr>
<tr>
<td>Health</td>
<td>533</td>
</tr>
<tr>
<td>Housing Agency</td>
<td>543</td>
</tr>
<tr>
<td>Sheriff's Office</td>
<td>559</td>
</tr>
<tr>
<td>Emergency Operations</td>
<td>607</td>
</tr>
<tr>
<td>Inspections, Licenses &amp; Permits</td>
<td>651</td>
</tr>
<tr>
<td>VOLUME II</td>
<td></td>
</tr>
<tr>
<td>Public Works</td>
<td>683</td>
</tr>
<tr>
<td>Office of the Director</td>
<td>693</td>
</tr>
<tr>
<td>Construction Management</td>
<td>703</td>
</tr>
<tr>
<td>Engineering &amp; Construction</td>
<td>717</td>
</tr>
<tr>
<td>Environmental Affairs</td>
<td>749</td>
</tr>
<tr>
<td>Water &amp; Sewer</td>
<td>783</td>
</tr>
<tr>
<td>County Council</td>
<td>845</td>
</tr>
</tbody>
</table>
TABLE OF CONTENTS

Judicial.......................................................................................................................... 867
State's Attorney................................................................................................................. 895
Board of Elections........................................................................................................... 915
Board of Education......................................................................................................... 927
Harford Community College........................................................................................... 933
Maryland School for the Blind......................................................................................... 937
Libraries........................................................................................................................ 941
Parks and Recreation....................................................................................................... 945
Conservation of Natural Resources................................................................................ 995
Economic Development................................................................................................. 1007
Debt Service.................................................................................................................... 1031
Insurance....................................................................................................................... 1053
Benefits......................................................................................................................... 1057
Paygo/Non-Departmental
  Paygo All Funds.......................................................................................................... 1063
  Paygo General Fund.................................................................................................... 1065
  Paygo Highways Fund............................................................................................... 1067
  Paygo Parks & Recreation Special Fund................................................................... 1068
<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paygo Water &amp; Sewer Fund</td>
<td>1069</td>
</tr>
<tr>
<td>Paygo Closure Reserve and Rural Legacy Program</td>
<td>1070</td>
</tr>
<tr>
<td>Appropriations to Towns / State</td>
<td>1071</td>
</tr>
<tr>
<td>Contingency Reserve</td>
<td>1073</td>
</tr>
<tr>
<td>Capital Budget</td>
<td>1075</td>
</tr>
<tr>
<td>Grant Summary</td>
<td>1139</td>
</tr>
<tr>
<td>Other Funds</td>
<td>1183</td>
</tr>
<tr>
<td>Glossary</td>
<td></td>
</tr>
<tr>
<td>Index</td>
<td></td>
</tr>
</tbody>
</table>