

Planning Advisory Board
Meeting Summary
July 10, 2019

Attendance:

Board Members:

Diane Sengstacke (new member)
Aaron Penman (new member)
Geoffrey Close (Chair)

P&Z Staff:

Brad Killian
Sandy Caudell

- 1) The meeting was called to order by the PAB Chair at 6:10 p.m.
- 2) **Welcome/Introductions**
All in attendance introduced themselves, including two new Board members.
- 3) **Minutes/Summary**
The PAB members approved the summary of the April 2019 PAB meeting.
- 4) **2018 Annual Growth Report**
It was confirmed that the Planning Advisory Board (PAB) members all received a copy of the 2018 Annual Growth Report. Mr. Killian began a presentation of the Report, which included the use of a power point. He explained that Dan Rooney, the Planner that compiled the data and produced this Report, would be here to present, but he recently retired. Mr. Killian continued with a summarization of some specific information and data from the Report. The Report includes summarized statutory information that is required per the County Code, and some which are required by the State. Items contained in the document include growth trends, planning document updates, adequate public facilities, planning consistency review, process improvements, and implementing State visions. Within the Baltimore Metropolitan region, Harford County has shown more employment growth and population growth than many other counties and this has been a consistent trend over the last four or five years.

Within the Priority Funding Area (PFA), which is required to have State approval, new residential building permits were at 85% inside the development envelope, 15% outside in 2018. For subdivisions, the County had 14 subdivisions/23 units, outside the PFA and 3 subdivision/2 units, inside. Ms. Sengstacke commented that there are more subdivisions outside of the PFA. The Report also contains information on Planning and Zoning legislation, zoning text amendments and subdivision regulation revisions. If timing permits,

Mr. Killian does share legislation with the PAB before it goes to Council.

Adequate Public Facilities (APF) for schools has 110% of state-rated capacity within 3 years. Currently, subdivision plans cannot be approved in the Emmorton, Homestead/Wakefield, Magnolia, and Red Pump Elementary School areas. The APF Advisory Board, which includes County Council, Board of Education, and other agency members, meets regularly to review data. Data for APF regarding Water and Sewer shows the County is currently below the daily maximum, with no impending issues. The Department of Public Works updates the Water and Sewer Master Plan in the spring and the fall of each year. APF for Roadways contains data on road improvements. Ms. Sengstacke commented she was surprised that there weren't more projects listed in this category. Mr. Killian explained this is not all of the projects or all of the failing intersections. The County does not have data for all intersections because some are state roads and intersections. We do receive some data from developers that perform studies for traffic impact when proposing new development.

Mr. Killian explained the Planning Consistency Review portion of the Report requires the determination of consistency regarding all planning activities, process improvements and planning visions, future planning initiatives, and the summary of smart growth measures and indicators. We submitted the Report to the County Council by the due date of June 1st. We have submitted the Report to the Maryland Department of Planning. Mr. Killian confirmed this Report is done every year for the prior year. We test for APF in December since that is when we have accurate school enrollment numbers, then we update those numbers when we do this Report. Mr. Killian concluded the presentation and there were no additional questions from the PAB.

5) **Other Business**

It was confirmed the new PAB members received Rules of Procedures and the dates for future PAB meetings.

Mr. Killian explained the Department of Planning and Zoning is responsible for the Harford County US Census effort. The Department has received \$133,000 in grant funding from the State. Some of that funding will be going to other organizations that will assist to canvas hard to count populations, and some of that funding will go to a County coordinator for this effort. We will have a Complete Count Committee that will produce a plan to perform Census outreach. The Census doesn't actually occur until April of 2020. We will convene that Committee in September. Mr. Penman commented he assumes we have something from the Census 10 years ago to use as a guide. Mr. Killian explained a lot of changes have occurred inside of those 10 years. Harford County had an 82% response rate for the last Census, which is pretty high.

In September, the PAB will begin to review department and agency Capital Improvement Program requests. Ms. Caudell handed out the schedule for the Submission and Approval Process. There was some discussion regarding the possible cancellation of the August PAB meeting, but nothing was confirmed. Mr. Killian mentioned that the Maryland Department of Planning periodically provides seminars for planning commissioners. If there is interest,

we can provide that information.

Mr. Killian invited PAB members to let us know of any topics or guests they would like to bring to the meetings.

This meeting adjourned at 6:40 p.m.